

## James River Figure Skating Club Board Minutes

Date: May 6, 2025

Location: Shadys @ 6:30 PM

**Attendance:** Joe Bear (Pres), Amy Johnson, Lenae Bear, Savanna Protector, Jonathan Protector, Justin Bear, Jill Mazur **Absent:** **Others:** Nikki Steckler, Robert Ogren, Coach Brittany Boechler, Coach Morgan Thoreson, Kerrie Norman

1. **Approval of April 14th minutes** \_JP\_\_\_ moves to approve, \_Justin B\_\_\_ 2nd.

### 2. Officer Elections

- a. Vice President- Express interest/ Ballot Vote
  - i. John Protector
- b. Secretary- Express interest/ Ballot Vote
  - i. Amy Johnson
- c. Treasurer- Express interest/ Ballot Vote
  - i. Lenae Bear

### 3. Committee Reports

- a. Treasurer Report/Finance Committee
  - i. Balance- 51473.10
  - ii. -Remove Heather From bank and add the new VP (John Protector)
  - iii. Joe will look into getting a club credit card to give to the ice show costumer. Square might be an option or we could switch banks.
- b. Open Feedback Survey: None [JRFSC Open Feedback Survey - Google Forms](#)
- c. Registration Committee
  - i. Met- lets go over details - See minutes from that meeting.
  - i. Paying for coach hotels and meals (could cut some cost there) - no changes, club will continue to pay for this.
  - ii. Ice Show fee - motion to keep it a flat fee per skater of \$100 (same as last year); JP makes a motion, JustinB seconds; motion carries
  - iii. Discount for being in advanced and classes - no changes - discount will continue to be \$100
- d. Liaison Committee
  - i. - 2021 ice cost was 76.75
- e. Fundraising Committee
  - i. Kite Fest - meeting on May 12th; volunteers are very much in need. Brittany will send out another email and post on Facebook. Nikki will send out a text to the ice show text groups saying to check their email. Justin would like to consider purchasing a grill for next year.
  - ii. Gun Raffle-guns have been purchased and Justin is working on getting the permit and the location for the drawing lined up. Will hopefully have tickets to hand out at kite fest to families that want them.
    - 1. At kite fest skaters will sell them but that will not go towards any one skater and will just be a part of the club's sales.

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- f. Ice Show Committee
  - i. Policy Updates - a few changes were made and will be brought next meeting. Ice show fee is non-refundable and costumes will not be provided to those who drop out or are removed from a number. Updated hockey requirements to say that a skater must skate at the preliminary level.
  - i. Gehlhar Ticket packet is paid
- g. Committee assignments
  - i. - Some new Members- Should have a printout
  - ii. Joe discussed removing Heather's access from USFS and giving access to John
- h. Conflict Resolution committee
  - i. Added Corey Eagleson and dropped Dan Kramer
- i. Coach Comments/Director
  - i. Director Comments
    - 1. none
  - ii. Coach Comments
    - 1. Reminder for all to do their safe sport 😊

**4. Old Business**

- a. Web page update
  - i. Savanna needs access
  - ii. Savanna needs people to send her pictures of the kids skating
- b. Handbook Update - Coach Brittany and Amy will send their handbook updates to Jill and updates need to be done prior to June 15th so it can be distributed prior to the board meeting on June 17th and voted on at that meeting.
- c. Joe B makes a motion to have Jill put her bio on the FB page - JP seconds - motion carries
- d. Bismarck Skate guy - Has he been contacted? Yes, and he said we should set up a time with him about 2 months prior to the start of the season. - Amy will set something up for early July if he's interested.
- e. Bufftown Bargins- Amy spoke to them about setting up our club and they said the first person to donate on an organization's behalf does that when they drop off. Amy will do that in May.
- f. Coach Contracts
  - i. Morgan wants to wait till June to sign, closing on a new house.
    - 1. 2025-2026 contract to present - changes in italics, not many, just wording primarily. - tabled until next month.
  - ii. Brittany - will go over next month

**5. New Business**

- a. Safesport to the new vp
- b. Coach Hiring
  - i. 3 potential coaches that Brittany is in communication with.
- c. Joe makes a motion to purchase 3 padlocks that are keyed the same for the two storage closets at the rink plus the storage unit, seconded by John, motion carries.

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6. **Communications to go out (Email, Text, Facebook):** TBD
  - a. Next Board Meeting Schedule on Facebook
7. **Wrap Up**
  - a. Updates to Yearly Schedule: See below
  - b.
  - c.
8. **Upcoming Meeting:** \_\_June 17th 6:30 Gladstone
9. **Executive Session (Board Members Only) - Coach Contracts**
10. No further business: Meeting adjourned

**Calendar**

Need to schedule: Junior coach training and competitor meeting

May 30-June 1 Kite fest

Sep 9th - Oct 26 Session 1

Oct 28 - Dec 16 Session 2

December 14th Christmas Show

Jan 4 - Feb 15 Session 3